

# Pro-Chancellor Policy

## Section 1 - Purpose

(1) This Policy provides for the appointment of one or more Pro-Chancellors to represent the Chancellor or the Deputy Chancellor in ceremonial functions, including presiding at graduation ceremonies.

### Background

(2) The University Council acknowledges the role of the Chancellor in representing the University Council at community and ceremonial functions. The University Council has established the role of Pro-Chancellor to support the Chancellor and the Deputy Chancellor in representing the University at ceremonies and events.

### Scope

(3) The title of Pro-Chancellor may be awarded by the University Council.

## Section 2 - Policy

(4) Pro-Chancellor is an honorary title bestowed by the University Council. The role of Pro-Chancellor is ceremonial, and a Pro-Chancellor has no authority to act on behalf of the University.

(5) An appointment to the role of Pro-Chancellor will be made by resolution of the University Council on the recommendation of the Nominations and Remuneration Committee.

(6) The term of appointment will not exceed two (2) years. A Pro-Chancellor may be re-appointed for additional terms.

(7) The form of ceremonial dress of the Pro-Chancellor will be as specified in the [Academic Costume Rule](#).

(8) The University Council may terminate the appointment of a Pro-Chancellor and remove the title of Pro-Chancellor at any time by notice in writing signed by the Chancellor.

(9) The role of Pro-Chancellor is honorary and does not attract remuneration.

(10) A Pro-Chancellor will have:

- a. access to the library; and
- b. provision for expenses reasonably incurred in the performance of the duties of a Pro-Chancellor.

(11) The Director and Chief of Staff, Office of the Vice-Chancellor will manage the nominations process.

## Section 3 - Procedures

(12) Nil.

## Section 4 - Guidelines

(13) Nil.

## Section 5 - Definitions

(14) The following definitions apply for the purpose of this Policy:

- a. Chancellor is the Chair of the University Council.
- b. Council Member means a member appointed in accordance with the provisions of the [Macquarie University Act 1989](#) (NSW) and the [Macquarie University By-law 2005](#) (NSW).
- c. Deputy Chancellor is the Deputy Chair of the University Council.
- d. University Council is the governing authority of the University, established under Part 3, section 8 of the [Macquarie University Act 1989](#) (NSW).

## Status and Details

<b>Status</b>	Current
<b>Effective Date</b>	22nd February 2021
<b>Review Date</b>	1st February 2028
<b>Approval Authority</b>	University Council
<b>Approval Date</b>	14th June 2018
<b>Expiry Date</b>	Not Applicable
<b>Responsible Executive</b>	S. Bruce Downton Vice-Chancellor
<b>Responsible Officer</b>	Sophie Buck Director, Governance Services
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