

Pro-Chancellor Policy

Section 1 - Purpose

(1) This Policy provides for the appointment of one or more Pro-Chancellors to represent the Chancellor or the Deputy Chancellor in ceremonial functions, including presiding at graduation ceremonies.

Background

(2) The University Council acknowledges the role of the Chancellor in representing the University Council at community and ceremonial functions. The University Council has established the role of Pro-Chancellor to support the Chancellor and the Deputy Chancellor in representing the University at ceremonies and events.

Scope

(3) The title of Pro-Chancellor may be awarded by the University Council.

Section 2 - Policy

(4) Pro-Chancellor is an honorary title bestowed by the University Council. The role of Pro-Chancellor is ceremonial, and a Pro-Chancellor has no authority to act on behalf of the University.

(5) An appointment to the role of Pro-Chancellor will be made by resolution of the University Council on the recommendation of the Nominations and Remuneration Committee.

(6) The term of appointment will not exceed two (2) years. A Pro-Chancellor may be re-appointed for additional terms.

(7) The form of ceremonial dress of the Pro-Chancellor will be as specified in the [Academic Costume Rules](#).

(8) The University Council may terminate the appointment of a Pro-Chancellor and remove the title of Pro-Chancellor at any time by notice in writing signed by the Chancellor.

(9) The role of Pro-Chancellor is honorary and does not attract remuneration.

(10) A Pro-Chancellor will have:

- a. access to the library; and
- b. provision for expenses reasonably incurred in the performance of the duties of a Pro-Chancellor.

(11) The Director and Chief of Staff, Office of the Vice-Chancellor will manage the nominations process.

Section 3 - Procedures

(12) Nil.

Section 4 - Guidelines

(13) Nil.

Section 5 - Definitions

(14) The following definitions apply for the purpose of this Policy:

- a. Chancellor is the Chair of the University Council.
- b. Council Member means a member appointed in accordance with the provisions of the [Macquarie University Act 1989](#) (NSW) and the [Macquarie University By-law 2005](#) (NSW).
- c. Deputy Chancellor is the Deputy Chair of the University Council.
- d. University Council is the governing authority of the University, established under Part 3, section 8 of the [Macquarie University Act 1989](#) (NSW).

Status and Details

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Responsible Executive	S. Bruce Dowton Vice-Chancellor
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