

Tuition Fee Setting Policy

Section 1 - Purpose

(1) To detail the principles to apply when setting student tuition fees for Macquarie University.

Background

(2) The University is required by legislation to set tuition fees for the programs / courses* it offers. In doing so, the University is managing the competing pressures of providing an accessible and quality educational experience with needing to source sufficient income to fulfil its strategic and operational imperatives.

(3) *Note – In accordance with the [Curriculum Architecture Policy](#), from 1 January 2020 ‘programs’ are known as ‘courses’.

(4) In setting tuition fees, the University will be true to its values by being:

- a. ethical;
- b. enquiring;
- c. responsive;
- d. inclusive;
- e. agile; and
- f. excellent.

Scope

(5) This Policy applies to any staff involved in advising on, determining or reviewing student tuition fees. This Policy applies to all student tuition fees, including but not limited to domestic, international, non-award and study abroad.

Section 2 - Policy

Transparency

(6) The University will ensure all decisions and processes involved in tuition fee setting at Macquarie University are transparent.

(7) The Fee Review Committee will receive and consider all matters associated with tuition fee setting at Macquarie University. The Fee Review Committee will submit its recommendations to the University Council for approval.

(8) The University Council will determine all tuition fees for students of Macquarie University on an annual basis.

(9) The University reserves the right to amend student tuition fees as it so determines.

(10) Tuition fees will be published and publicly accessible.

(11) The University reserves the right to set other fees and charges as it so determines.

Consultative

(12) The tuition fee setting process will ensure consultation with all stakeholders within faculties, departments and offices. The objective throughout the tuition fee setting process is that all stakeholders have the opportunity to influence the tuition fees that are approved.

Timely

(13) All tuition fee setting decisions will be undertaken in a timely manner to ensure that all external and internal publication deadlines are met.

(14) In setting the tuition fee, it will be clear whether the fee is for a unit, program / course or part of a program / course.

(15) Tuition fees will be set for both future and existing students.

(16) All tuition fees will be set and required to be paid in Australian Dollars (\$AUS).

Accountability

(17) Faculty tuition fee recommendations will be set to enable the University to meet the cost of delivery of each program / course, including the cost of Faculty and University overheads. The only exception will be if the University has determined a strategic direction that does not allow total cost recovery.

Alignment

(18) Tuition fee pricing will align with the University's strategic direction.

(19) Tuition fees will be set in accordance with the [Higher Education Support Act 2003](#).

Review

(20) Tuition fees will be reviewed on annual basis.

Refund

(21) There will be clear and published information on the eligibility for reimbursement or refund of tuition fees.

Section 3 - Procedure

(22) Nil.

Section 4 - Guidelines

(23) Nil.

Section 5 - Definitions

(24) Commonly defined terms are located in the University [Glossary](#).

Status and Details

Status	Historic
Effective Date	22nd February 2021
Review Date	1st June 2021
Approval Authority	Vice-Chancellor
Approval Date	25th May 2009
Expiry Date	31st October 2022
Responsible Executive	Robin Payne Vice-President, Finance and Resources
Responsible Officer	Robin Payne Vice-President, Finance and Resources
Enquiries Contact	Robin Payne Vice-President, Finance and Resources