Macquarie University College Academic Progression Procedure Flowchart (Extension in Time to Complete) Maximum Time to Complete Monitoring Macquarie University College Student approaches end of Maximum Time to Complete (MTC) Progression Policy Student identified Time to Complete by College Governance in Term prior to MTC passing **Enrolment** Continues Student Required to Apply for Extra Student emailed information on how College to apply for Academic Progression Policy **Extension in Time** to Complete Student enrolment tudent submits (for student's remains blocked for application for extra Terms occurring after time? MTC date. YES Student Applies for Extension in Time to Complete **Application** compiled and sent to Education Progression Policy Manager Student informed of successful application **Education Manager** assesses application Time to Complete **College Governance** Student Granted requests Lifecycle **Extra Time?** to update MTC Student enrolment remains blocked for Terms occurring after MTC date.