Standard Foundation Program Attendance Lifecycle Procedure Flowchart

International Student Begins Study in the Standard Foundation Program

Has Potential Attendance % Fallen to 90% or Lower?

NO → No Action Taken

YES → Student is issued with a First Attendance Warning

Has Potential Attendance % Fallen to 85% or Lower?

NO → No Action Taken

YES → Student is issued with a Second and Final Attendance Warning

Has Potential Attendance % Fallen to <80%?

NO → No Action Taken

Student is issued with a Notice of Intention to Report for Low Attendance

Did the Student Appeal this Decision and Were Appeals (Internal or External) Successful?

NO → The student is excluded from their course for one year and is reported to the Department of Home Affairs for Low Attendance

YES → Has Potential Attendance % Fallen to <70%?

NO → No Action Taken

YES → Student is issued with a Notice of Intention to Report for Failure to Meet Attendance Requirements

Did the Student Appeal this Decision and Were Appeals (Internal or External) Successful?

NO → (The student is excluded from their course for one year and is reported to the Department of Home Affairs for Low Attendance)

YES → The student's attendance is adjusted to account for the discovered attendance miscalculation