



# **RATIFICATION OF EXAM RESULTS FACULTY SUMMARY REPORT PRO-FORMA D**

To be completed by the Executive Dean, for presentation to ASQC within 7 days of the release of student results under the Ratification of Results Quality Framework.

(This report should be a high-level overview/summary of overall faculty information with a suggested length between 1-2 pages. Detailed information should be kept within the Faculty.)

## **Teaching Session of Report:**

### **Summary of Quality Assurance Processes:**

- Overview of the Faculty process to monitor the ratification of results against the Quality Standards, including sub-processes at the unit and department and/or Faculty level
- Confirmation that the results for the session have been ratified

### **Summary of Issues:**

- High-level overview of any broad and/or systemic issues identified as part of the Ratification of Results process (this may include positive outcomes if noteworthy)

### **Summary of Actions:**

- High-level overview of any alterations to patterns of results made at any level (e.g. Department/Program Assessment Meeting, FSQC, Faculty Board)
- High-level overview of proposed actions/ strategies to address issues identified (e.g. changes to teaching strategies in one or more units)

**Recommendations:**

- Recommended changes to any University Rules, Policies, and/or Frameworks proposed for consideration by ASQC

**Review of Actions from previous year's reports (if applicable):**

(i.e. for Reports from Sessions 1 and 2 of previous academic year)

- High-level overview/ update on proposed actions/ strategies to address issues identified in the last summary report

**Faculty (Quality) Summary Reports and/or Minutes attached for information:**

Authorised by: \_\_\_\_\_ Signature: \_\_\_\_\_ Date: \_\_\_\_\_