

APPENDIX A: HOLDING GRADES

GRADES NOT SUBMITTED – DESCRIPTORS

(1) Where a grade has not yet been submitted, a holding grade will be used. The table below shows holding grades and a description of the situation in which they are used.

Holding grades			
GRADE	RANGE	STATUS	DESCRIPTION
I	No mark	Grade Not Submitted	Unit is incomplete. The student has not submitted or completed one or more components of the assessment.
IS	No mark	Grade Not Submitted	Unit is incomplete and supplementary assessment has been granted
K	No mark	Grade Not Submitted	Enrolment continuing: The unit has elements that are outside the session (e.g., internship), and the assessment will be finalised in a later session, or the unit is taken over more than one session, and the assessment will be finalised in the last session.
UD	No mark	Grade Not Submitted	Result not finalised. The student has submitted a request for Special Consideration due to disruption, for which the outcome is pending
UJ	No mark	Grade Not Submitted	Result is finalised, but not yet released, due to an unresolved matter. <Usually used in cases of allegations of academic misconduct or disciplinary matters>
UL	No mark	Grade Not Submitted	Result awaited from Unit Convenor <used to indicate 'late' grades.>
UE	No mark	Grade Not Submitted	The student is undertaking an exchange course/program*; unit result awaited
Z	No mark	Grade Not Submitted	Indicates a thesis or dissertation has been submitted and is being assessed