STUDENT EXPERIENCE SURVEYING SCHEDULE

1   PURPOSE

To outline the annual schedule of approved student experience surveys, and their administration, associated with the Student Experience Surveying Policy and Procedure.

2   SCHEDULE

2.1   Enterprise surveys

Survey	What it measures	Scale basis	Benchmarking	Administration	Owner
Student Experience Survey (SES)	Student experience	Five scales & two index items: Skills Development, Learner Engagement, Learning Resources, Teaching Quality, Student Support, & Overall Quality of Teaching Index, Quality of Entire Educational Experience Index	National (all 40 universities in Australia participate in this federal Govt survey)	Administered August – September Reported December (MQ data) & March (National data) Report to: Executive Group.	DVC A
International Student Barometer (ISB)	International student satisfaction	Decision Making, Application, Arrival Satisfaction, Learning Satisfaction, Living Satisfaction, Support Satisfaction, Careers Support	International (n=180) National (n=34)	Administered: April - June Reported: October – December Report to: Executive Group.	DVC A
Graduate Outcome Survey (GOS) (from Nov 2015)	Graduate employment outcome and further studies	Full-time & Part-time employment Full-time & part-time study	National (all 40 universities in Australia participate in this federal Govt survey)	Administered twice in a year a. April –June b. Oct - Dec Reported December (MQ data) & March (National data) Report to: Executive Group.	DVC A
Postgraduate Research Experience Questionnaire (PREQ)	Satisfaction of higher degree research graduates	Satisfaction on : Supervision, Intellectual Climate, Skill Development, Infrastructure, Thesis Examination, Goals & Expectations, Overall Satisfaction	National (all 40 universities in Australia participate in this federal Govt survey)	Administered twice in a year a. April –June b. Oct - Dec Reported: December (MQ data) & March (National data) Report to: Executive Group.	DVC A
Macquarie University Student Experience Questionnaire – HDR (MUSEQ-R)	Higher Degree research student satisfaction	Satisfaction on : Supervision, Intellectual Climate, Skill Development, Infrastructure, Goals & expectations, Overall satisfaction with the quality of my higher degree research experience, with University services & facilities, quality of my supervision	Internal – trends over time	Administered September-October Reported: February Report to: Executive Group.	DVC R
Macquarie University Graduate Destination Survey	Graduate employment outcome and	This questionnaire is under construction to start from 2016 following up 2015 graduates to comply	Internal - employability outcome information	Schedule is being prepared – twice or three times a year, 11	DVC A

	further studies close to one year after the course completion	with the QS employability ranking data request.	for the faculties , and trend overtime	months after completion of a course. Report to: Executive Group	
LibQual + Library Client Survey (INSYNC)	Client satisfaction with Library services, resources & facilities	Satisfaction with services, access to resources, & facilities.	Libqual (1200 International institutions); Insync (40 National institutions)	Biannual Report to: DVC A	DVC A
Enrolment/offer survey	Satisfaction with enrolment/offer information & processes	TBA	Macquarie	Annual, or after each session. Report to: Executive Group.	DVC A
SERM	Sport Facility Benchmarking	70 Performance indicators	National	Annual Report to: DVC A / COO & DVC	DVC A / COO & DVC
Childcare User Survey	Parent satisfaction with Childcare Centre	Performance against 7 quality indicators	National (Australian Government Evaluation)	Annual Report to: COO & DVC	COO & DVC

2.2 Learner surveys

Survey	What it measures	Scale basis	Benchmarking	Administration	Owner
Learner Experience of Unit (LEU)	Obtain student feedback on specific Unit of study	12 core scale items on: Learning outcomes, standards and criteria; Feedback; Teaching sessions and learning activities; Information and organisation; Intellectual challenge; Workload; Graduate capabilities Up to ten optional scale items (five chosen by Department, five by Unit Convenor) Open-ended items (three scale-related, three overall)	Core items and scales derived from CEQ scales; Internal historical norms	Administered towards end of each teaching session Report to: SLTC & ASQC	Department, Unit Convenor (Data held by Office PVC L&T)
Learner Experience of People (LPE) /Planet (LPL) Unit	Obtain student feedback on People/Planet Unit of study	12 core LEU scale items (as above) 6 LEU open-ended items (as above) Up to five optional scale items chosen by Unit Convenor 5 People/Planet scale items 2 People/Planet open-ended items	LEU core items and scales derived from CEQ scales; Internal historical norms (under development for People/Planet items)	Administered towards end of each teaching session Report to: SLTC & ASQC	Department , Unit Convenor (Data held by Office PVC L&T)
Learner Experience of PACE Unit (PACE)	Obtain student feedback on PACE Unit of study	6 core LEU scale items on: Learning outcomes, standards and criteria; Feedback; Workload; Intellectual challenge 2 LEU scale-related open-ended items 5 scale items relating to Graduate Capabilities 4 scale items specific to PACE learning 3 open-ended items specific to PACE	LEU core items and scales derived from CEQ scales; Internal historical norms (under development for PACE items)	Administered towards end of teaching each session or following placement Report to: PVC L&T.	Department, Unit Convenor (Data held by Office PVC L&T)
Learner Experience of Unit Early Feedback Survey (EFS)	Obtain student feedback on early experience in Unit of study	6 open-ended items focusing on early experience of unit	None	Recommended for administration in Week 2-3 of teaching session. Report to: Program Convenors	Unit Convenors
Learner Experience of Teaching (LET)	Obtain student feedback on individual teaching	6 core scale items based on CEQ Good Teaching Scale 6 scale-related open-ended items Up to 6 optional scale items chosen by teacher 3 standard open-ended overall items	Core items based on CEQ GTS; internal historical norms.	Usually administered towards end of each teaching session Report to PVC L&T.	Individual teacher (Data held by Office PVC L&T)
Individual Supervisor Survey (ISS)	Obtain student feedback on individual PG	6 open-ended items focusing on supervision experience	None	As requested by staff (but no more than twice annually).	Individual supervisor

	supervision				
Learner, Project, and trial surveys (capstone, clinical, sessional staff, Kickstart, PACE, GLP)	Obtain student feedback on programs, specific, curriculum innovation, capstone and clinical units, sessional staff teaching.	Devised in consultation with stakeholders	N/A	As appropriate for purpose determined in consultation with the PVC L&T. Report to: PVC L&T	As appropriate for purpose
User Group surveys (iLearn, Web, MUSE)	Obtain student feedback on level of service / user-ability.	Devised in consultation with stakeholders	N/A	As appropriate for purpose determined in consultation with the PVC L&T.	Directors of service areas.

3   NOTES

3.1	Contact Officer	Executive Director Student Engagement and Registrar
3.2	Implementation Officer	Executive Manager, Office of the Deputy Vice-Chancellor (Academic)
3.3	Approval Authority / Authorities	Deputy Vice Chancellor (Academic), and Chief Operating Officer and Deputy Vice-Chancellor, and Deputy Vice-Chancellor (Research) – for HDR candidates
3.4	Date Approved	16 February 2016
3.5	Date of Commencement	February 2016
3.6	Date for Review	January 2018
3.7	Documents Superseded by this Schedule	Nil
3.8	Amendment History	20 November 2018 – Update to Contact Officer, now Executive Director Student Engagement and Registrar, and position title change for Deputy Vice-Chancellor (Academic), including within Approval Authority section. 7 November 2017 - Updated Approval Authority to Deputy Vice Chancellor (Academic) and Registrar, Chief Operating Officer and Deputy Vice-Chancellor, and Deputy Vice-Chancellor (Research) for HDR candidates, with Academic Senate removed as an Approval Authority. Updated Contact Officer to Deputy Vice-Chancellor (Academic) and Registrar, and Implementation Officer to Executive Manager for Registrar. Changed owner of survey to DVC A & R for all surveys previously referencing DVC SR, excluding Childcare User Survey, changed to COO & DVC, and SERM which references both DVC A & R and COO & DVC as owners. 29 March 2016 – inclusion of PACE in 2.2 Learner, Project, and trial surveys, approved DVC(A) 25 March 2016
3.9	Policy Authorisation	Student Experience Surveying Policy