

SCHEDULE 4

HDR THESIS RE-EXAMINATION

1 PURPOSE

To assist higher degree research (HDR) candidates, supervisors, HDR administration staff and examiners in the preparation, submission and examination of a thesis that has been recommended by the Thesis Examination Sub-Committee (TESC) of the Research and Research Training Committee (RRTC) for re-examination.

2 SCHEDULE

Thesis Re-examination

Only one re-examination of an MRes or HDR thesis is permitted.

A candidate who does not re-submit a thesis for re-examination within the specified time will be deemed to have not satisfied requirements for the award of the degree.

Invitation to Examiners to Re-Examine

When a thesis is first examined, examiners are requested to indicate their interest in participating in a re-examination. Once the revised thesis is submitted, an invitation is sent to all initial examiners who have indicated their willingness to re-examine the thesis.

Appointment of Examiners

A new examiner can be approached to conduct a thesis re-examination due to the unavailability of a previous examiner.

Re-Examination Process

When a thesis is re-submitted for examination, a detailed report is compiled by the candidate outlining the exact changes made to the thesis during the period of re-enrolment. This report is submitted to the TESC. The revised thesis, detailed report and recommendation form are sent to the examiners.

Approval to submit a revised thesis for re-examination must first be sought from the Faculty Associate Dean HDR, and then from the TESC.

Re-Examination

Examiners are asked to assess whether the revised thesis meets the criteria for award of HDR theses as set out in this policy. They do not simply check that the corrections recommended in the first examination have been made. It is not expected that examiners of the re-submitted thesis will recommend that new areas of research investigation should be undertaken by the candidate for the finalisation of the thesis.

Determination of thesis outcome

When making a determination on the thesis outcome, the University takes into account all examiner reports plus any other relevant information.

Final outcome and grade for a Master of Research

Examiners undertaking the re-examination of an MRes thesis will be asked to recommend only whether the revised thesis reaches the standard for the award of the degree. This may or may not include a request for further corrections to the thesis text.

The final recommended grade for Master of Research Re-Examination will be determined by the averaging of the grades provided by the original examiners.

A maximum grade of 64% can be awarded for a thesis, which after re-examination, has been determined to meet the standard for the award of the degree.

If the average grade is below 50%, then the final grade will be raised to 50% for a thesis which after re-examination, has been determined to meet the standard for the award of the degree.

3 NOTES

3.1	Contact Officer	Pro Vice-Chancellor (Higher Degree Research Training and Partnerships)
3.2	Implementation Officer	Pro Vice-Chancellor (Higher Degree Research Training and Partnerships)
3.3	Approval Authority / Authorities	Academic Senate (Res no 20/23)
3.4	Date Approved	7 April 2020
3.5	Date of Commencement	7 April 2020
3.6	Date for Review	April 2023
3.7	Documents Superseded by this Schedule	HDR Thesis Preparation, Submission and Examination Policy approved 5 September 2017
3.8	Amendment History	Nil
3.9	Policy Authorisation	HDR Thesis Preparation, Submission and Examination Policy approved Academic Senate 7 April 2020, Res no 20/23