If you have difficulty accessing these documents,
please contact the Policy Unit policy@mq.edu.au or 9850 4791.

MACQUARIE University

HDR Supervision Procedure Flowchart

	RESOURCES	ACTIONS	RESPONSIBILITY
PROSPECTIVE HDR CANDIDATE	HDR Supervision Policy / Procedure Higher Education Standards Framework, (Threshold Standards) 2015, 4.2.	**Candidate seeks HDR Supervision** **Are the required resources and supervision available?** NO → **Candidate not admitted** YES ↓	Prospective HDR Candidate Executive Dean Associate Dean HDR Executive Director HDR Office
APPOINTMENT OF HDR SUPERVISOR	HDR Supervision Policy / Procedure Macquarie University Certified Supervisor Database (PURE or equivalent)	**Does HDR Supervisor(s) meet minimum standards for appointment?** NO → **Does DVC (Research) approve an 'exceptional' appointment?** NO → **HDR Supervisor(s) not appointed** YES → **Does DVC (Research) approve an 'exceptional' appointment?** YES → **Head of Department (HoD) appoints HDR Supervisor(s)** YES → **Head of Department (HoD) appoints HDR Supervisor(s)** ↓	HDR Supervisors DVC (Research) HoD, in consultation with key stakeholders
ONGOING SUPERVISION	HDR Supervision Policy / Procedure	**Ensure HDR supervision accountabilities maintained** ↓	HDR Supervisor(s) HDR Candidate HDR Supervisory Team
SUPERVISION QUALITY	HDR Supervision Policy / Procedure	**Maintain systems and protocols to ensure certification of HDR supervisors, high quality supervision and dispute resolution**	Dean HDR Associate Dean HDR Executive Director HDR Office Director of Master of Research Executive Dean Head of Department

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