

Immunisation Procedure for HDR Students Flowchart

	RESOURCES	ACTIONS	RESPONSIBILITY
IDENTIFICATION OF IMMUNISATION REQUIREMENTS	<p>The Immunisation Handbook, Current Edition, Table 3.3.7</p> <p>NSW Health Infectious Diseases website (fact sheets and resources)</p> <p>Immunisation Policy / Procedure</p>	<p>Risk assessment of activities with potential exposure to vaccine preventable diseases which carry significant risk to health status alteration. Immunisation Handbook Table 3.3.7 on recommended vaccinations for persons "at increased risk" is a guide.</p> <p>Immunisation requirements provided to HDR student</p> <p>HDR student books appointment with GP, providing immunisation requirements, including TB assessment tool if indicated, and signs privacy consent to share information with the University</p> <p>HDR student objects to immunisation requirements</p> <p>HDR student requested to make an appointment with GP for counselling</p>	<p>Supervisor</p> <p>Supervisor HDR student</p> <p>HDR student</p> <p>Supervisor HDR student</p>
IMMUNISATION RESULTS	<p>GP should refer to The Immunisation Handbook, Current Edition to check for gaps in immunity status</p> <p>Immunisation Informed Decision Opt-Out Form</p>	<p>Are gaps in immunity identified by the GP?</p> <p>Yes → HDR Student receives vaccinations</p> <p>No → Has sufficient evidence of immunity been noted by GP and GP section of form completed?</p> <p>Yes → Completed Evidence of Immunisation Form sent to screeningandimmunisation@mq.edu.au by HDR student</p> <p>No → HDR student notifies Health and Safety Advisor, Health Monitoring at screeningandimmunisation@mq.edu.au if issues arise requiring resolution (all health records kept confidential)</p>	<p>HDR student</p> <p>GP</p> <p>HDR student</p> <p>GP</p>
STATUS RECORDED	<p>Evidence of Immunisation Form</p> <p>Immunisation Policy / Procedure</p>	<p>HR Partner notified by Health and Safety Advisor, Health Monitoring of participation in program</p> <p>Immunisation status noted by Supervisor and any consequential actions discussed with HDR student</p> <p>HDR students are responsible for keeping their immunisation status up-to-date and for being able to provide a copy of their immunisation status to the University upon request (note: immunisation cost is negotiated at the local level).</p> <p>Immunisation Procedure for HDR Students Flowchart APPROVED 11 March 2020</p>	<p>HDR student</p> <p>Health and Safety Advisor, Health Monitoring</p> <p>HR Partner</p> <p>Supervisor</p>