Graduate Research Continuation Procedure Flowchart

Phase

Review process
- Confirmation of Candidature
- Annual Progress Report/ initiated by supervisor
- Supervisor provides recommendation for review outcome

Department Review
- Department reviews confirmation documents/progress report
- Outcome determined
  - Satisfactory: Continuation of candidature
  - Marginal*: Continuation of candidature
  - Unsatisfactory**: Continuation of candidature

Interim Progress Report
- Supervisor and Department review the Interim Progress Report
- Is progress satisfactory?
  - Y: Continuation of candidature
  - N: Downgrade/ withdraw

Panel Review
- The Panel reviews the team dynamics and work completed during designated time period
- Is progress satisfactory?
  - Y: Continuation of candidature
  - N: Can candidate downgrade or withdraw?
    - Y: Downgrade/ withdraw
    - N: Continuation of candidature

Formal Review
- Executive Dean conducts a formal review of candidature, the Panels’ recommendation and the candidate’s response
- Should candidature continue?
  - Y: Continuation of candidature with Interim Progress Report
  - N: Candidature terminated

*Candidate provided with a set period of time to demonstrate progress via an Interim Progress Report (PhD – 3 months, MPhil – 2 months, MRes – 1 month). Change in supervisor panel may also be recommended.
** Candidate provided with a set period of time to improve progress prior to undergoing a Panel Review (PhD – 3 months, MPhil – 2 months, MRes – 1 month).
^Independent experienced supervisor (in subject area) to collaborate with the supervisor and candidate to set objectives and review progress during the designated time period.

Supervisor and Department review the Interim Progress Report
- The Panel consists of the independent supervisor, HoD or designate, at least one expert external to the department, AD RTP.

Candidate is provided with 20 days to provide a written response to the Formal Review by the Executive Dean.

Downgrade to MPhil is only applicable to candidates undertaking a PhD.